

## IMPORTANT HEALTH COVERAGE TAX DOCUMENTS

### IMPORTANT NOTICE FOR EMPLOYEES: YOUR 1095-C FORMS ARE AVAILABLE

#### IMPORTANT HEALTH COVERAGE TAX DOCUMENTS

We are pleased to inform you that your 1095-C forms, which provide important health coverage information required for your tax returns, are now available.

Where to Find Your 1095-C:

- 1. Online Portal:** You can view and download your 1095-C form directly from the Employee Self Service (My HR) in PeopleSoft. Follow the navigation in Connexus: Connexus > Global Business Services > People > US HR > PeopleSoft 9.2 (right side navigation list). Simply log in with your User ID and Password and it will take you to the “View Form 1095-C” page where you can view or print your tax form.
- 2. Request a Copy:** If you prefer to receive a physical copy of your 1095-C form, you can submit a request through the People HUB.

<b>Email</b>	People Services Team
<b>Phone</b>	(314) 259-2000
<b>Physical Address</b>	Bryan Cave Leighton Paisner LLP People Services Team One Metropolitan Square 211 North Broadway, Suite 3600 St. Louis, MO 63102-2726

**Confidentiality and Security:** Rest assured that all personal information is handled with the utmost confidentiality and security in compliance with applicable laws and regulations.

